

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Charlie Bletzer Dick Quintal, Richard Knox & Donna Fernandes

7:00pm Call to order and Public Comment—

There is no public comment at this time.

7:00 pm Plymouth 400th Anniversary Celebration, Meeting with Paul Cripps—

Mr. Cripps returns to brief the entire Board about his role as Chair of Logistics on the 2020 Starts Now Committee and ask for Mr. Burke to Chair the Parking & Transportation Subcommittee. Given Mr. Burke's qualifications, he cannot think of anyone more suited to handle this portion of the 2020 celebration.

Board members understand why Mr. Cripps would choose Mr. Burke but are concerned about him balancing Park Plymouth responsibilities with any obligations necessary to complete the scope of work as Chair of a committee, in a volunteer capacity. Mr. Cripps states he is sensitive to their concerns, and although there is no way to determine exactly how much work is involved at this point, he feels John is a logical choice for this portion of the project.

Mr. Burke suggests PGDC needs to sit at the table, but perhaps it is not necessary for him to Chair. Mr. Cripps suggests it is easier for Mr. Burke to step down as Chair than replacing another appointee in the future. Mr. Burke suggests attending a few meetings to get a feel for the scope of the project, then report to the board on the level of his involvement and remove himself as Chair if he feels it is necessary.

Mr. Quintal motions and Mr. Knox seconds for Ms. Pratt to act as a liaison to PGDC if Mr. Burke cannot make any meetings

Passed | 5-2-0

Mr. Zanotti and Mr. Price are not in favor.

Ms. Pratt motions and Mr. Bletzer seconds to support Mr. Burke's appointment as Chair of the 2020 Parking & Transportation Subcommittee, until such a time as he feels it is excessive

Passed | 7-0-0

7:35 pm Courthouse Consortium—

Ms. Pratt reports that the Redevelopment Authority's Master Plan Overview includes plans to apply for Federal funding for an Intermodal Transportation Gateway. Mr. Burke once again stresses the importance of all town parties to work cohesively on determining a feasible location for the site or we will jeopardize Federal consideration for the grant. He suggests arranging a meeting with the Town Manager, the Redevelopment Authority, and GATRA to outline all leadership responsibilities necessary to carry out the project successfully.

8:06 pm PGDC Follow-up Items—

The Board has no questions at this time. Please refer to the October handout files in the 2010 Minutes Binder for complete Director Updates.

1954 Rules: Ms. McDonough referenced the 1954 Traffic Rules & Regulations Ordinance, determined which streets are in the Park Plymouth Footprint and mapped areas to update. She completed measuring the No Parking Zones in North Plymouth, the Waterfront, and Downtown, took notes on confusing areas, and where the signs are missing or damaged. Next, she will edit the original 1954 Ordinance to include redline updates, and then complete measuring the No Parking Zones in the Court and Main Street areas. Once complete, she will walk the footprint with Mr. Burke and James Downey to assess problem areas thoroughly.

Financial updates: September's financial closeout report is not prepared yet. Citation payments have improved greatly over the last three months.

Citation Processing and Collections: The Board received and will review the RFP candidate packages for the citation processing and collections equipment upgrade in April 2011. They discuss how the process will work when they meet next Wednesday October 13 to interview the candidates.

Plymouth Multimodal Parking Facility Study Update: GATRA moved the Proposal date to October 21 because of the amount of clarifications they need to provide to potential bidders.

Mr. Burke states it will be easier for him to make Board presentations if he owns a projector. He can get one from Staples for approximately \$600.00.

Ms. Pratt motions and Mr. Knox seconds to allow Mr. Burke to buy a projector for office presentations with a cost not to exceed \$600.00

Passed | 7-0-0

Plymouth Parking Plan: The Board continues last week's review of Mr. Burke's Draft of Potential Revenue Enhancements and Service Improvements (0-2 years) and makes suggestions.

Ms. Pratt motions and Mr. Knox seconds to allow Mr. Burke to investigate new equipment purchases and develop a RFP in time for April 1 Paid Parking Season

Passed | 7-0-0

9:31 pm

Financial Information—

Bills:

Lisa L. Santos

Invoice # 777

Accounting Services Rendered	\$625.00
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Joyfly Buzz PR | Marketing

Field Work for Park Plymouth

Updating 1954 No Parking Ordinances	\$385.00
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JC Computer Services

Invoice # 355

Computer Security Services \$120.00

Gatehouse Media

Patriot Ledger

Legal Notice for an RFP \$132.00

Cubic Transportation Systems, Inc.

I200075184

Key pads \$359.54

Mr. Quintal motions and Mr. Knox seconds to approve the bills

Passed | 7-0-0

The Financial Policy does not allow the manager to authorize repair services.

Ms. Pratt motions and Mr. Knox seconds to allow John Burke to authorize repairs for Cubic and JC Computer Services

Passed | 7-0-0

9:33 pm

Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (Roll Call Vote)

Ms. Pratt

Mr. Zanotti —Yes

Mrs. Fernandes —Yes

Mr. Bletzer —Yes

Mr. Knox —Yes

Mr. Quintal —Yes

Mr. Price —Yes

9:45 pm

Mr. Knox motions and Ms. Pratt seconds to adjourn Public session

Passed | 7-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary